

INFORMATION FOR CANDIDATES

Prize Information

Eligibility

The Linbury Prize is open to final year students and graduates from 2018 or 2019 from Theatre Design degree or postgraduate courses recognised on the website of the Society of British Theatre Designers (www.theatredesign.org.uk) or by the Association of Courses in Theatre Design.

Applications will be accepted from students of any nationality, provided you are officially resident in the UK and intend and have permission to remain so until the end of the year 2020 and intend to base your practice in the UK. If you have any doubt as to your eligibility to apply for this year's prize, please contact:

LinburyPrize@nationaltheatre.org.uk

Prizes and commissions

- £2,000 for each of the 12 candidates selected for the Linbury Prize Exhibition, i.e. the finalists. This is intended to cover expenses incurred in preparation of the exhibition material. Any expenses incurred above this amount will not be met by the Linbury Prize.
- There will be four winners. Each receives a cash prize of £3,000. The overall winner of the Linbury Prize for Stage Design 2019 will receive an additional £1,000 prize money.
- The four winners will receive a commission to realise a production, most likely during 2020, from the company for which they are chosen to work. The design commission fee is set at £4,500. The Linbury Trust will also provide a grant to each company towards production costs.

Following the announcement of results, the winners of the Linbury Prize will be notified of the terms and conditions of their commission by the commissioning company.

The organisers of the Linbury Prize reserve the right not to award any commissions. In the event that a completed commission proves unacceptable to the commissioning company, the designer's commission fee will be paid in full. The organisers of the Linbury Prize for Stage Design have no jurisdiction over the commissioning company or the working relationship established between the company and designer. Each commissioning company will sign a Memorandum of Understanding with The Linbury Prize.

The productions for which the grant is offered, and for which the four winners' design commissions are



available, are expected to take place during the calendar year 2020 or by prior agreement, 2021. Should any unforeseen delay occur, application may be made to the Linbury Committee for the grant to be held over and made available at a later date, at the Committee's discretion. The Linbury Trust reserves the right to withhold the grant in the event of postponement or cancellation of the production/s.

The Selection Process

1. Initial Applications - Portfolio

APPLICATIONS OPEN: May 2019

DEADLINE: 12 noon, Monday 8 July 2019

Applications should be made by portfolio and sent to **The Linbury Prize Administration, Design Studio (3rd Floor), Max Rayne, National Theatre, Upper Ground, London SE1 9PX** to the following specifications:

- No smaller than A3 and no larger than A2
- No more than 12 pages (24 sides)

The portfolio should not contain any work that is not your own and should not be accompanied by any 3D models or research photocopies.

All work should not have names, address, email, college name or other identifying text on it. This is in order that the judges will be able to consider the work anonymously by looking at the portfolios only without knowing the name, address or college for each candidate.

1. Candidates must include a current CV and complete a cover sheet which you can find on the website ([here](#)), both required for administrative purposes only. Candidates are responsible for transporting their portfolio to and picking it up from the National Theatre.
2. We strongly recommend applications are sent to the National Theatre by registered post or delivered in person. To deliver this in person please contact Nadia Lakhani in advance at nlakhani@nationaltheatre.org.uk to arrange a date and time to deliver your portfolio (Monday – Friday between 10-6pm only).
3. Work (or Portfolios) sent electronically will not be considered.
4. Work of unsuccessful candidates will not be posted back to candidates but will be available for collection from the Linbury Prize Administration by arrangement from the National Theatre, again please contact Nadia Lakhani in advance at nlakhani@nationaltheatre.org.uk to arrange a date and time for pick up (Monday – Friday between 10-6pm only).
5. Work of successful candidates who proceed to the next stage will be held by the Linbury Prize Administration and may be used in the promotion of the Prize. It will be returned to the candidates at the Commissioning Companies' Day.
6. Candidates are responsible for their own transport to and from the National Theatre, although reasonable



travel expenses will be reimbursed upon presentation of receipts.

2. First Selection Days

Mid July 2019 (exact dates TBC)

Those candidates who are invited to the First Selection Days must be available to come to the National Theatre on a date in July, with their full portfolios. Candidates will have approximately 10 to 15 minutes with each of the three judges in which to present their portfolios and should be prepared to answer any questions on their work. An indicative selection of potential questions will be sent to candidates in preparation for the selection day.



3. Selection Day with the Commissioning Companies

End of July (exact dates TBC)

Successful candidates who are invited to this day must be available to come to the National Theatre at the end of July. Candidates will have approximately 10 to 15 minutes with each of the commissioning company representatives in which to present their portfolios and should be prepared to answer any questions on their work.

Candidates are responsible for their own transport to and from the National Theatre, although reasonable travel expenses will be reimbursed upon presentation of receipts.

4. The Final Twelve

Twelve finalists will go through to the final stage of the competition.

Finalists must be available to work on their design brief and models with their allocated director from the participating commissioning companies throughout August to November 2019. Any significant periods of unavailability must be disclosed at the point of applying.

5. Final Judging Day at the National Theatre

Finalists shall provide the following items for public exhibition and final judging at the National Theatre:

- One model, scale 1:25
- One ground plan, scale 1:25. Entrants will be required to design to the theatre specification of the appropriate company
- Elevations/working drawings of built scenic pieces, and one example of a technical prop drawing if appropriate. Scale 1:25
- Six or more original costume designs plus notes of the overall colour schemes (example of fabrics may also be included but must be secure)
- One or more original set designs showing the use of light together with indications in sketch form of the remaining acts in the production
- A storyboard in the form of drawings of sets including characters/performers and captions explaining the scene



- A short text for inclusion in the exhibition (maximum 150 words), describing the designer's approach to the project
- All items for exhibition should be clearly labelled on the reverse with the designer's name.

The Linbury Prize Exhibition

Finalists should make their selection of items for display according to the allocated space before arriving at the National Theatre, as working time on the get-in day is restricted and displays, including models, must be completed to exhibition standard by 5pm on the install day.

Items for exhibition shall be selected from those listed above in Rule 5. (Final Judging Day). Each finalist will be allocated a display space for 2D work and a finished model. All items selected for display must be mounted to exhibition standard and displayed within the allocated area.

Finalists are reminded of the necessity to fix items neatly and securely. Any items inadequately or untidily fixed will be removed.

Models should not be fixed down until after judging has been completed.

Removal of exhibits from the National Theatre must be arranged by the exhibitors. Any items not removed will be disposed of. Finalists need not attend in person, but must arrange for their work to be removed on the specified date for exhibition de-install, date to be announced.

Judging

Any relevant sketchbooks or additional material to be seen by the judges must be brought in and taken home by finalists on the appropriate day or days.

Finalists are responsible for fixing models down securely ready for exhibition once judging is completed.

Transportation of design work

Finalists are responsible for transporting their portfolios and their exhibition material to and from the National Theatre at their own expense.

Copyright

The organisers may reproduce in whole or in part the material submitted and may license other people to do so. Candidates will reserve copyright to all material submitted by them to the competition.



Insurance

All reasonable steps will be taken to ensure the safety of entrants' work while it is at the National Theatre, but neither the Linbury Trust nor the National Theatre can accept responsibility for any loss or damage. Candidates are reminded of the necessity to make their own insurance arrangements to cover their work both while in transit and while at the National Theatre. Work submitted for judging shall remain at all times at the candidate's risk.

General

The right is reserved to refuse entry to the Linbury Prize for Stage Design, and to refuse items proposed for exhibition.

The judges' decisions are final. Neither correspondence nor discussion concerning any decision may be entered into.

Following the exhibition, each of the twelve finalists will be required to produce a short report on their participation in the prize, for submission to the Linbury Committee. The four winners will also be required to produce a short report on their experiences with the commissioning company. Guidelines will be given to assist with content. Each finalist will be required to provide three photographs of their final designs (set and costume) with relevant credits for use on the Linbury Prize website.

The Linbury Prize for Stage Design is managed for the Linbury Trust by the National Theatre.

The right is reserved to reproduce in whole or in part any material submitted to the Competition or to license other people to do so for use in press and publicity materials. This use may include but not be limited to print items and websites.

The right is reserved to make any changes to the published programme as may be deemed necessary.

